

## Moving Tips Checklist

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With a little planning, you can make moving day practically stress-free. Print this moving tips checklist and check off tasks as you get them done. Many of these items can even be done early, saving you time and aggravation.

Moving Tips Checklist		What You'll Need
Get rid of unnecessary clutter before you go. Host a garage sale or donate goods to your favorite charity. Dispose of as much trash as possible before the big day.		<b>Materials:</b> Trash Bags, Trash Cans
Review a list of items that cannot be packed.		
Label everything in detail, including contents and the room in which they belong.		<b>Tools:</b> Scissors <b>Materials:</b> Masking Tape
Pack Essentials		
Alarm clock		<b>Tools:</b> Flashlight, Scissors, Screwdriver, Waterproof Gloves <b>Materials:</b> Cleaning Agent, Masking Tape, Rags
Aspirin or pain reliever		
Basic cleaning supplies and paper towels		
Bedding and linens		
Box cutter or knife		
Change of clothes		
Coffee maker or instant coffee and tea		
Disposable plates, cups and eating utensils		
Extension cords and batteries		
First-aid kit		
Flashlights		
Light Bulbs		
Map of new area		
Medications and eyeglasses		
Pet supplies		
Phone book for new area		
Plastic Trash Bags		
Scissors		
Screwdriver and hammer		
Snacks		
Tape and dispenser		
Toilet paper		
Toiletries (soap, shampoo, razors, etc.)		
Toys and games for the kids		
Work gloves		
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Do not pack valuables such as cash, jewelry and important documents.		

Remove Obstructions	
Move potted plants and planters from front porch, walkways and driveways.	
Disconnect the spring on the screen door so it stays open.	
Remove all rugs, and door mats.	
Remove all low hanging items.	
Arrange for someone to take care of the kids and pets while everything is being loaded.	
Park the truck as close as possible to the house.	
Get a good night's sleep and have a hearty breakfast the morning of the move.	
Be present to answer any questions movers may have.	
Carefully read the bill of lading, ask questions as needed, and obtain a copy.	
Accompany the driver as your inventory is prepared. Ask questions and obtain a copy before the driver leaves.	
Let your movers know about items that require special handling.	
Before the Driver Departs	
Review all paperwork with your driver before signing.	<b>Tools:</b> Tape Measure <b>Materials:</b> Moving Boxes
To pay movers during unloading, have a certified check ready.	
Exchange contact information with driver.	
Ask for the truck's departure time.	
Check for damaged or missing items and note them before the departure.	
Create a central floor plan or label rooms so items arrive in the right place.	
Keep water, soda and snacks on hand for movers. And designate a bathroom for use.	
Perform a last sweep of the house: look through all closets, shelves and walls. Check in the garage, attic, crawlspace, storage unit and under the stairs.	<b>Tools:</b> Flashlight
Keep money on hand to tip the driver and moving crew.	